

OFFICE NOTE & ORDER

Certificate may be issued

Dealing Asstt.

Checked, Certificate may be issued

Supdt. (Certificate)

TO STRUCK OFF WHICHEVER IS NOT REQUIRED

RULES

1. The application complete in all respects and duly filled in all columns to be submitted along with prescribed fee. Otherwise it will be summarily rejected without further communication.
2. No action will be taken unless the prescribed fee is received.
3. In the Challan of the Assam Co-operative Apex Bank Ltd. the name of the candidate, his Examination, Year, Roll and No. etc. must be quoted.
4. In case of Private candidate, the application must be countersigned by the Principal of the recognized Institution from which he/she passed the Examination.
5. Fees (a) Original Certificate Rs. ~~100~~ (Rupees **One hundred**) only
(b) ~~Provisional Certificate Rs. 25/- (Rupees twenty five) only.~~
6. The duplicate copy of the fee receipt is to be enclosed along with the application.
7. The original certificate issued will be sent to the Principal of the Institution concerned and will not be personally handed over to the applicant or any other person.
8. The provisional Certificate may be handed over to the candidate or to a person duly authorized by the candidate.

N.B. Money Order/I.P.O. are not accepted. All prescribed fees should be sent by Bank Draft of any Nationalised Bank located at Guwahati in favour of the Secretary, Assam Higher Secondary Education Council, Bamunimaidam, Guwahati - 21 or payment may also be made by the Council's Challan at Noonmati Branch, Bamunimaidam, Silpukhuri Branch, Guwahati - 3 of the Assam Co-operative Apex Bank Ltd. Guwahati available at the said Branches.

Enclosed :

- A) Attested copy of Marks sheet.
- B) Attested copy of Registration Certificate.